



higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

CHIEF DIRECTORATE: NATIONAL EXAMINATIONS AND ASSESSMENT

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To: PRINCIPALS OF PUBLIC TVET AND PRIVATE COLLEGES
DEPUTY PRINCIPALS: ACADEMIC
EXAMINATION OFFICERS
CAMPUS MANAGERS
ACADEMIC HEADS

MEMORANDUM TE62 OF 2017

2018 TVET COLLEGES EXAMINATION TIMETABLES

Please find attached timetables of the following programmes for the 2018 TVET College Examination cycle:

- National Certificates Vocational NC (V)
- Engineering Studies
- Business Studies
- National Senior Certificate (NSC)

Examination centres are advised to enroll candidates in accordance with these timetables to avoid clashes and examination room congestion.

Subjects with low enrollments were excluded from the April and August Engineering Studies Time Table and were accommodated on the November Time Table. Examination Centres may request subjects to be written by completing examination request form (**Annexure A**). These requests must be submitted for the attention of the Director: Resulting and Certification (IT Systems) on Mphahlele.S@dbe.gov.za or Chauke.D@dbe.gov.za on or before 30 March 2018 and will only be written during the 2019 examination cycle upon approval.

All timetable clashes and computer-based subjects requiring more than one examination session must be dealt with in accordance with *Memorandum 33 of 2015 – Deviation from starting times* and may be directed to:

Mr Logan Naidoo
SF959
222 Struben Street
Pretoria
Email: naidoo.v@dbe.gov.za

Your cooperation in ensuring that all lecturers and students are given access to these timetables is required to ensure that all students are correctly enrolled for the remaining examinations cycles in 2018.

Kind regards



Dr D Ramoroka

Acting Chief Director: National Examinations and Assessment

Date: 29/12/2017



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EXAMINATION REQUEST

Note that a minimum of 15 candidates needs to be enrolled per Examination Centre for a subject before the DHET will consider an Examination Date for the 2019 Examination cycle.

Exam Centre number: _____

Subject Code	Subject	Level	No of Candidates	Proposed date for the 2019 Examination cycle

Motivation for requesting a subject to be examined during the 2019 Examination cycle:

Surname and initials of Campus Manager: _____

Signature of Campus Manager: _____

Cellphone number of Campus Manager: _____

Date: _____

EXAM CENTRE STAMP