



## higher education & training

Department:  
Higher Education and Training  
REPUBLIC OF SOUTH AFRICA

### CHIEF DIRECTORATE: NATIONAL EXAMINATIONS AND ASSESSMENT

Private Bag X110, Pretoria, 0001, South Africa, 123 Francis Baard Street, PRETORIA, 0002.  
Tel: +27 12 357 3892, Fax: 012 328 6878, <http://www.dhet.gov.za>

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Enquiries: Ms Mathilda Visser  
Tel.: (012) 357 3978  
Fax: (086) 714 0050  
Email: [visser.m@dbe.gov.za](mailto:visser.m@dbe.gov.za)

TO: PRINCIPALS OF PUBLIC TVET AND PRIVATE COLLEGES  
REGIONAL MANAGERS / DIRECTORS  
CAMPUS MANAGERS  
EXAMINATION OFFICERS  
SOUTH AFRICAN COLLEGE PRINCIPALS' ORGANISATION (SACPO)  
UMALUSI  
QCTO

### MEMORANDUM TE41 OF 2019

#### **MANAGEMENT PLANS AND FINAL TIMETABLES FOR THE MANAGEMENT AND ADMINISTRATION OF NATIONAL CERTIFICATES (VOCATIONAL), ENGINEERING STUDIES, BUSINESS STUDIES, BUSINESS LANGUAGES AND GOVERNMENT CERTIFICATE OF COMPETENCY (GCC) EXAMINATIONS FOR 2020**

The Department of Higher Education and Training (DHET) appreciates the inputs and engagements on the Technical Vocational Education and Training (TVET) Colleges draft management plans and timetables which were considered and implemented where possible.

Please find attached the following documents for the 2020 academic year: management plans (**Annexure A**) for the management, administration and conduct of TVET examinations and final timetables (**Annexure B**).

You are kindly requested to adhere to the timeframes stipulated in the management plans to facilitate the timeous completion of all processes. Failure to submit information by the stipulated due dates may compromise the administration of TVET College examinations.

Your support and assistance in this matter is sincerely appreciated.

Yours sincerely

Mr S Mphahlele  
Acting Chief Director: National Examinations and Assessment  
Date: 6 December 2019